

Examinations: (Attempted) Cheating and Breach of Exam Regulations

Information provided by the Examination Committee for the following programs: GTB, IWBB, IWWB, LSB, WOB
Meeting on June 28, 2017

Please take note of the following information:

If students show up for an exam but their names are not on the registration list, they may register and take the exam on a conditional basis. In this case, they have to contact the Study Organization & Examinations Office immediately to check if they are entitled to take the exam (verification in QIS).

We would also like to remind you of the anti-cheating regulations set forth in the General Provisions for Assessment Regulations (**ABPO**):

3.8.3 Cheating and breach of regulations

- (1) If the candidate attempts to manipulate the result of her/his examination or coursework by cheating, by using inadmissible aids or by the appropriation of other people's intellectual property (plagiarism), that examination or coursework shall be assessed as "unsatisfactory" ("*nicht ausreichend*").
- (2) Mobile telephones (e.g. cell phones, smartphones) and other electronic devices, unless these have been expressly approved, may only be taken into the examination room if they are switched off and placed out of reach of the candidate, and must be surrendered to the invigilator upon request. If a candidate is found in possession of such prohibited devices, she/he will be deemed to have cheated and the relevant examination or coursework will be assessed as "unsatisfactory" ("*nicht ausreichend*").
- (3) A candidate who disturbs the proper course of an examination despite being asked to refrain from doing so by the invigilator, can be excluded from continuing the examination by the invigilator; in case of exclusion, the corresponding examination shall be assessed as "unsatisfactory" ("*nicht ausreichend*"). Where a candidate is excluded from continuing an examination, she/he can request that the Examination Committee review this decision. The further procedure is regulated by 4.6.

Prof. Dr. Randolph Kauer

Chairman of the Examination Committee

Bachelor's Programs:

Weinbau und Oenologie, Getränketechnologie,
Internationale Weinwirtschaft, International Wine Business,
Lebensmittelsicherheit,

Master's Programs:

Vinifera EuroMaster, Vitis Vinum, Weinbau, Önologie und Weinwirtschaft

Alexander Peters, M.H.Edu.

Chairman of the Examination Committee

Bachelor's Programs:

Gartenbau, Landschaftsarchitektur, Lebensmittellogistik
und -management; Logistik u. Management Frischprodukte

Master's Programs:

Gartenbauwissenschaft, Landschaftsarchitektur, UMSB

- (4) In the case of a multiple or otherwise serious cheating attempts, the candidate may be dis-enrolled (*exmatrikuliert*). The Special Provisions may prescribe further possible sanctions for these cases described in (1) – (3).
- (5) Where a candidate has cheated in an examination and where this is only discovered after the graduation documents (degree certificate, examination certificate etc.) have been issued, the Examination Committee may subsequently adjust the grades accordingly for the examinations or coursework in which the candidate cheated and declare the examination “failed” (“*nicht bestanden*”)
- (6) The graduation documents gained by fraudulent means (degree certificate, examination certificate etc.) shall be withdrawn and, where necessary, reissued. A decision on the basis of (5) is no longer permissible after a period of five years has elapsed from the date of the examination certificate.

In this context, invigilators must make sure that all mobile phones and smartphones are switched off during the exam and placed out of reach of the candidate.

Carrying such unapproved devices during the exam is considered an attempt to cheat. Only the aids approved by the invigilators may be used.

Mobile phones and smartphones must only be kept in closed bags and out of reach of the candidate.

Students must sign on the QIS lists to confirm their attendance. Personal presence must be verified by presenting the student ID card.

Please note: This is a translation from the German and is not legally ratified. It is offered solely as an aid to understanding. The German text remains the only official and legally binding version.

Prof. Dr. Randolph Kauer

Chairman of the Examination Committee

Bachelor's Programs:

Weinbau und Oenologie, Getränketechnologie,
Internationale Weinwirtschaft, International Wine Business,
Lebensmittelsicherheit,

Master's Programs:

Vinifera EuroMaster, Vitis Vinum, Weinbau, Önologie und Weinwirtschaft

Alexander Peters, M.H.Edu.

Chairman of the Examination Committee

Bachelor's Programs:

Gartenbau, Landschaftsarchitektur, Lebensmittellogistik
und –management; Logistik u. Management Frischprodukte

Master's Programs:

Gartenbauwissenschaft, Landschaftsarchitektur, UMSB